



California Educational Research Association

Jim Parker, President
Tom Barrett, First Vice President
Mary Tribbey, Second Vice President
Paula Carroll, Secretary/Treasurer
Paul Tuss, Member-at-Large
Bob Carlson, Member-at-Large
Kate Esposito, Member-at-Large
Chun-Wu Li, Member-at-Large
Nazanin Zargarpour, Member-at-Large
Irina Okhremtchouk, Member-at-Large

Minutes Of the Executive Board Meeting Of the California Educational Research Association A California nonprofit corporation October 15, 2007

A regular meeting of the Executive Board was held on October 15, 2007, at the Ontario Marriott Hotel in Ontario, for the purpose of planning the program for 2007 Annual Conference and for transacting all proper business of the corporation. Written notice was sent or personally delivered to all members of the Board of record on the books of the corporation at such time and with such contents as required by the bylaws of the corporation.

There were present, representing a quorum of the Executive Board:

Jim Parker, Tom Barrett, Mary Tribbey, Paula Carroll, Paul Tuss, Bob Carlson, Kate Esposito (left AT 12:18), Irina Okhremtchouk

Members Absent: Nazy Zargarpour

Meeting Commencement at 9:10 am

Old Business

- There was no formal review of the minutes or treasurer's report. It was noted, however, that the No-RISK CD was moved into a higher yield interest rate.
- There was some discussion about the need to increase the conference rate due to increased conference hotel and meal rates.

New Business

- Mary Tribbey explained the proposal review process. The group worked on the selection of presenters until 12:00.

Newsletter:

- There was a discussion about the publication of the first CERA newsletter. It was previously decided that there would be two editions, one in the fall (dated undecided, though the first week of September was favored), followed by a February edition. In order to further publicize the Newsletter, it was decided that the secretary will mail the current edition to new CERA members before the conference, selected presenters (new to CERA) and to also have



California Educational Research Association

Jim Parker, President

Tom Barrett, First Vice President

Mary Tribbey, Second Vice President

Paula Carroll, Secretary/Treasurer

Paul Tuss, Member-at-Large

Bob Carlson, Member-at-Large

Kate Esposito, Member-at-Large

Chun-Wu Li, Member-at-Large

Nazanin Zargarpour, Member-at-Large

Irina Okhremtchouk, Member-at-Large

some newsletter copies available at the conference. Kate Esposito and Irina Okhremtchouk will make a short presentation at the CERA conference about the newsletter in order to solicit more member articles for the next edition. They will also formalize the submission criteria.

Outstanding Papers

- The group confirmed the committee members: Bob Carlson, Tom Barrett, Kate Esposito and Paul Tuss. Kate Esposito will send the criteria to CERA board members who will return rating sheets to Kate Esposito. A phone conference will be held if necessary to form consensus of the nomination for outstanding paper. It was agreed that the next newsletter will have a list of all previous Outstanding Paper awards (Jim Parker agreed to put this together.)
- The group returned to the proposal review process, followed by the development of a draft conference schedule
- Final conference papers were selected and scheduled into rooms. The group discussed the next steps in contacting the presenters and assignment of conference tasks. It was decided to plan for a printed program (instead of a binder) for the 2007 conference.

Palatino 11 is the selected font

Statement of Interest to 2006 and 2007 registrants. Contact those who have submitted but not yet registered. Voting will include all members of AS OF THE NOVEMBER 2007 CONFERENCE. Tom will develop email info about the Statement of Interest Form, Paula will email out with Statement as an attachment

Mary will send out conference evaluation for review

Conference Event Insurance (\$1,000) Paula to do using last year's company

ROOM ASSIGNMENTS

Discussion about if this was needed. Group decided to not do this
Designate first panel person as the lead-Mary will review last years'
Paula to bring three LCDs

Paula will do the sponsor signs, CREA reg poster 3 easels



California Educational Research Association

Jim Parker, President

Tom Barrett, First Vice President

Mary Tribbey, Second Vice President

Paula Carroll, Secretary/Treasurer

Paul Tuss, Member-at-Large

Bob Carlson, Member-at-Large

Kate Esposito, Member-at-Large

Chun-Wu Li, Member-at-Large

Nazanin Zargarpour, Member-at-Large

Irina Okhremtchouk, Member-at-Large

Sponsorship on website will be posted when the program is posted – last year's sponsors move to previous year. Jim will send info to Mary, though he will do the page

Moderator sheet?

Phil – Growth Panel Moderator

Two panels at the most

Bylaw Changes

Process? Send to REGISTERED for this year's attendees at the close of registration.

Roles and progression better defined. Tom, Jim voted to put before the membership.

Tom to write verbiage to email – attach bylaws link to current bylaws. Discussion

mtg at 7:30 in Capistrano room

Put Statement of Interest and Bylaws out together – as link instead of attachments

Thursday morning bylaw meeting before Keynote 7:45 – bylaw meeting discussion.

Vote on Thursday at lunch

New Board Member (Jim) and Bylaw Ballot (Tom)

Ballot and supplemental info (board and bylaws)

Discussion: Treasurer/Secretary vote. If bylaws change, then change to treasurer.

Paula Carroll would then be secretary again (and do the former 2nd vice president role, including the program) Possibly put locations of future conferences on the ballot

CAIR – not proving to open possibilities for bigger venues.

7. Adjournment

Having concluded the official Board business, the meeting was adjourned at approximately 2:35 p.m.

**Respectfully Submitted,
Paula Carroll, Secretary/Treasurer**

